

Nampa Airport Commission Meeting Minutes
5:30 PM, December 11, 2002

Individuals Present.

- Members Present: Gene Clark, Stan Olson, Ian Marnoch, Mark Jarratt

- Others Present: Mayor Tom Dale, Public Works Director Paul Raymond, and Airport Director Colleen Hartnett

- Members Absent: None

- Guests Present: Chuck Johns, Tom Lemenager, Keith Watson, Roy Coffelt, Pete Davidson, Steve Swann, Bob Denton, Stacey Budell, Derik Budell, Mo Miller, Dave Attwood, and Jeff Ekberg

Gene Clark opened the meeting at 4:38 PM.

Approval of previous meeting minutes. After reviewing and discussing the minutes for November 11, 2002 and the special meeting on November 19, 2002 the motion for approval was made by Ian Marnoch, seconded by Mark Jarratt, and unanimously approved.

Airport Expenditure reports. The monthly Airport Expenditure report was provided to the Commission for their review. Ian Marnoch asked that each on the Commission members initial the report for future reference.

Announcements. Colleen Hartnett introduced Chuck Johns as the new Customer Service Supervisor for the FBO. Colleen also announced that Chevron was the chosen fuel vendor and the change would be taking place soon.

DISCUSSION ITEMS:

Kachina Aviation – Keith Watson gave a presentation on Kachina Aviation and indicated their interest in moving to either Nampa or Caldwell airport. The building would be 10,000 sq. ft. with 6,000 sq. ft. as hangar and 4,000 sq. ft. office space and an additional 5-6,000 sq. ft. area for fuel truck parking. They have 10 Bell 212 helicopters, three (3) light helicopters and 13 fuel trucks. These are usually out of town on fire contracts, etc. Kachina has 70 people on salary but only about 10 are local. There is also a C172XP and a Seneca located in Eugene. As helicopters differ in approaches, they will work out an agreeable path with the Airport Commission. Keith will meet with the Airport Manager and Airport Consultant to find a suitable location at Nampa.

Skyline Aircraft Maintenance – Roy Coffelt presented a proposal to move his business from the west end of the airport to the new development. He would like lot #2130. He passed out three (3) plans of his proposed building design. The Commission asked for time to review them before proceeding. Roy will make copies for each member.

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Asphalt Issue – Paul Raymond and the Mayor have not found an alternate financial source for the areas between the hangars and taxiways. The Airport budget for FY 2003 does not include these funds. The minimum spec for the asphalt should be 6” of base and 3” of asphalt and the City would be responsible for snow removal.

Dave Attwood pointed out that the City is the developer and that they would simply be a tenant. Paul acknowledged that was a good point.

Bob Denton indicated that other airports do not require the entire area around the hangar to be asphalt. It was discussed that the asphalt was based on snow removal, but perhaps the tenant should be responsible for their own snow removal. The City would clear the runway then the taxiways and other areas by request only. Tom Lemenager suggested the 6/3 at the drives and just 3” asphalt in between; that would eliminate parking in these areas. Another suggestion was to leave the areas between as gravel which for drainage would need to be 3” of drain rock. Mark Jarratt asked about curbing to keep the gravel off the taxiways but the FAA says NO.

Paul reminded the assembly that this is NOT an engineering issue but a philosophy of the Airport Commission. The Mayor indicated that we would like the area to be clean but it doesn't have to all be done now; we can work up to that over time. In addition snow removal from private hangars would be a liability for the City and therefore the tenants should be responsible for their own hangars.

Aviation Storage Specialties indicated this issue would need to be resolved by January 15th for them to get started by March 1st.

EAA Trailer – A member of the EAA had asked that they be allowed to store their trailer inside the CAP/EAA hangar. The Commission felt this needed to be approved by the fire department before they would make a decision. The trailer is non-aircraft related.

A next meeting was set for January 13, 2003 at 5:30 PM. Gene Clark adjourned the meeting at 6:10 PM.

Colleen Hartnett, Airport Manager and Secretary to the Airport Commission submits these minutes for approval.