

MINUTES of the NAMPA AIRPORT COMMISSION
Planning Meeting on August 14, 2006 at 11:00am

INDIVIDUALS PRESENT

- Members Present: Mark Jarratt, Glen Petty, Bob Denton
- Members Not Present: Stan Olson, Don Milbourn,
- Others Present: Airport Director Colleen Hartnett, Interim Public Works Director Michael Fuss, P&Z Julianne Shaw.

Acting Chairman Mark Jarratt opened the meeting at 11:10am.

The purpose of this meeting is to gather information regarding planning and zoning requirements on the commercial / business lots to incorporate in the minimum design standards for the Airport.

Julianne noted that there is a 15' setback off of Airport Road which is designated for landscaping although an entrance into the lot is allowed. Municipal Drive and Pilatus Road have a 10' setback. The parking required is determined by use and is determined by using the formulas for multiple uses. Airport Road requires the sidewalk, curb, and gutter but Municipal and Pilatus do not. P&Z prefers a meandering sidewalk along the setback versus directly along the street as protection from traffic. Any areas that do not have a building, landscaping, or paving will be required to be completed in some manner and not left to dirt.

There was some discussion regarding Airport Road going to three (3) lanes (two plus the center turn lane). This would assist with parking issues along the Airport and also with weed control along the fence line. Municipal Drive does not line up with 39th Street and this was discussed as well. As that is the main entrance into the Airport we should look at making an adjustment now (rather than lease the land and change the plan later). Michael Fuss and Colleen Hartnett will meet with Toothman-Orton to discuss this topic.

Signs were discussed with a possible minimum and maximum size requirement. The reason signs are important is to direct customers to the correct building (otherwise they end up at Airport Administration asking for directions). The signs would not all have to match but be visible from the street. Julianne will send some information from the Code to Colleen for further review.

The other item discussed was design on the front of the building (facing the street). It was suggested that we don't want a basic hangar on these lots and some "window dressing" is needed. Julianne has some design standards for us to review and will forward those to Colleen also. The idea is to give the appearance of an upscale area without costing the business a great deal of money.

No action was taken. Further discussions will take place after the information from Julianne is received.

The next meeting will be Monday, August 14, 2006 at 5:30 PM. The meeting location will be at 121 Municipal Drive, the Shep-Rock Aviation Center building downstairs meeting room.

Acting Chairman Mark Jarratt adjourned the meeting at 12:25 PM.

Colleen Hartnett, Airport Director and Secretary to the Airport Commission, submits these minutes for approval.