

**REGULAR NAMPA AIRPORT COMMISSION**  
**January 11, 2010**

The meeting was called to order at 5:58pm by Chairman Erik Peterson

Roll Call:

- Members Present: Tom Howard, Gene Clark , Erik Peterson
- Members Absent: Don Milbourn, Randy Haverfield
- Youth (Non-Voting) Member Absent: Kenrick Goettsche

Proposed amendments to the agenda: None

MOVED by Clark, and seconded by Howard to **approve the minutes** of the **Regular** meeting of December 14, 2009

**MOTION CARRIED**

MOVED by Peterson to **nominate Tom Howard for the 2010 Commission Chairman**, and seconded by Clark.

**MOTION CARRIED**

MOVED by Howard to **nominate Erik Peterson for the 2010 Commission Vice Chairman**, and seconded by Clark.

**MOTION CARRIED**

Staff Reports: Colleen Hartnett, Airport Director, presented a staff report updating the Commission on the status of: the bathroom / shower facility, the annual commission retreat, upcoming gate code changes, open rental units, the hangar wait list, YTD fuel sales, the FY10 budgeted one-time expenses, and possible unfunded expenses. The Airport Director reported the 17 acre Farm Lease will be advertised and bid out. After discussion, the Commission determined the minimum bid would be equal to the irrigation assessment and a longer lease term would be more attractive. The Director presented an idea to assist past due tenants to bring their accounts current. The Commission discussed the option but decided against any assistance; it was determined the rental agreements be updated to include a late fee.

The Director reported on upcoming events: Mayor's Office is looking for pilots to lead off the Parade America on Saturday 5/15/2010. The IAMA Annual Conference will be May 24-25; Tom Howard volunteered as one of the two Commission positions funded to attend. The Airport will hold an AirFest (in place of an Airshow) this year on June 5<sup>th</sup> (no aerobatics or airport closure); Sandy Smith is acting coordinator.

Monte Hasl, Operations and Maintenance Coordinator presented a staff report, updating the Commission on the status of: airfield conditions including snow removal, the terminal building, terminal (café) deck repairs, and status of budgeted projects.

Michael Fuss thanked Airport Staff for working with the 2 high school engineering students. Both students enjoyed working with Monte in Operations & Maintenance of the Airport.

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**AIP- GRANT PROJECTS**

**AWOS / Beacon**

Kevin Bissell, T-O Engineers, reported the FCC has granted the license. All Weather Inc. will complete installation of the AWOS on January 27-28 and the FAA will commission the AWOS on February 3rd. Commissioner Peterson questioned what the frequency and phone number will be. The Airport Director indicated she will email them with the info and it will be placed on the website.

**Master Plan Project**

Tom Lemenager, Kimley-Horn & Associates, reported on the status of the Master Plan. The environmental and financial documents need completed before the upcoming TAC meeting. The environmental document was sent to the Atlanta office for review; the financial document is in process. Working papers were sent to the Airport Director on December 28<sup>th</sup> for her review. The intersection of Happy Valley and Victory was reviewed and discussed; more information will be available at the Public Meeting on January 26<sup>th</sup>.

Upcoming meetings include: TAC meeting January 26, 1:30-4:00pm at MAF; Public Meeting January 26, 6-8 pm at the Civic Center, South Banquet Room. In addition Kimley-Horn will present an overview at the Commission Training Retreat on January 27.

**OLD BUSINESS**

**Review Request to Operate Aircraft Cleaning Service – (On hold due to lack of supporting documents)**

**NEW BUSINESS**

**Terminate Land Lease with GH Aircraft, LLC for Lot #2367 dated 04-01-07 and approve new Standard Airport Land Lease Agreement with Bob Hannah Aviation, LLC for lot #2367. (50'w x 30'd hangar)** - The Airport Director reported the applicant withdrew the request today.

MOVED by Howard and seconded by Clark to **adjourn** the meeting

**MOTION CARRIED**

**Chairman Erik Peterson adjourned the meeting at 6:54PM.**

Passed this 8<sup>th</sup> day of February, 2010.

  
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COMMISSION CHAIRMAN

  
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AIRPORT DIRECTOR, SECRETARY